

EDUCATIONAL POLICIES COMMITTEE

MINUTES

Tuesday September 7, 2010; in Founders' Hellstedt room

Members in attendance: Louie Bertenshaw, Patrick Crawford, Liesl Fowler, Allison Haskill, Rick Jaeschke, Karalyn Jevaney, Taddy Kalas, Catherine McDermott, Doug Parvin, Mark Vincent, Michael Wolf, Benjamin Zimmerman

Excused: Katie Hanson, Bob Haak, Ritva Williams, Ann Ericson

Unexcused: Kent Barnds

Others Present: Gail Parsons

The meeting was called to order at 4:35 p.m. by Committee Chair Mike Wolf.

I. Minutes: Approval of minutes from August 31, 2010 meeting

Motion to approve: Rick Jaeschke seconded: Patrick Crawford

All Approved

II. Old Business:

April 27, 2010

ITS is reconstructing the Augustana Campus/Forms and Documents site to locate the "Recommendation to Add a Course" form for the 2010-2011 academic year. The Ages site will have information about the form, with hopes of a link to the location of the form.

May 11, 2010

Discussion:

A. Review of the "Recommendation to Add a Course" form is needed. On forms submitted to EPC, it was noted that the suffix and Learning Perspectives brackets were not included on all forms. Concern that there may be two forms available to complete. EPC chair will research.

August 24, 2010

Brad Isbell, ITS, continues to work on the update of the "Recommendation to Add a Course" form. Chair Michael Wolf has requested the instructors continue use of the current forms located <http://www.augustana.edu/x15620.xml>

May 4, 2010

B. GRD291/ART291 Topics in Contemporary Art and Design: History of Contemporary Graphic Arts

Discussion: It was noted this course will be taught spring term of academic year 2010-2011.

Recommendation to request the new hire instructor submits for approval the course through governance with additional syllabus and assessment information.

Action: Recommendation to table and return to Department for additional syllabus and assessment information and to file the course on-line to EPC.

Motion to table: Rick Jaeschke

Seconded: Katie Hanson

Motion tabled

August 24, 2010

EPC Chair, Michael Wolf, has contacted new Art instructor to submit approval of course through governance process.

F. ENGL 315: Writers and Readers Beyond our Borders (Al-Wazedi)

Discussion:

- **Learning Perspectives have not been approved through Gen. Ed.**
- **This was previously approved as a Learning Community on a one time basis for the academic year 2010-2011.**

- Is this a course number change
- Course description has changed and will require a new course number
- At current time, no suffix has been approved for this course
- Course should be submitted through governance as a new course and submitted for approval for suffix
- Expiration date is set for one year and must be submitted for approval through governance.
- Course dropped ENGL 354 does not have same description

Action: Request Registrar sort out the needed information regarding the correct course number and request that the suffix be reviewed and verified.

Motion to Table approved

August 24, 2010

Registrar will contact Department and request course be submitted through on-line process for approval.

August 24, 2010

III. A. A+ grade computation proposal (Tallitsch)

Discussion:

- Rationale of A+ grade and increase of 4.0 gpa
- To award proof of merit for record
- Processing the A+ grade for the Datatel system

Registrar noted: If approved, students would be required to remain under the grading system of the catalog year they entered (Plus/Minus grading was implemented in 2000)

Action:

- Request Registrar submit the number of A+ grades given to students at Augustana
- Registrar noted a similar request was submitted four years ago through governance and resulted in being tabled
- Request Registrar gather information from other institutions regarding A+ grading

Motion to Table: Michael Wolf
Motion to table approved

Seconded: Katie Hanson

C. Rome Learning Community (Lee & Kramer)

Discussion:

- The Registrar requested the following information be noted: Senior students participating in this course will receive an IP grade and will not be considered for spring graduation if this course is needed to fulfill graduation requirements.
- Syllabus for CLAS 220 reviewed
- CLAS 220 not listed in catalog
- Was CLAS 220 approved by Division

EPC will recommend Professor Kramer submit the "Add a Course" form for CLAS 220 to be reviewed and approved through the proper governance procedure. A note will be sent to Dr. Lee regarding EPC concerns.

Motion to Table: Michael Wolf

Seconded: Taddy Kalas

August 31, 2010

III. New Business

A. Service-Learning guidelines discussion with Darrin Good / Director of Service Learning

Action: Darrin Good will submit to EPC:

- Guidelines for Service Learning
- Expectations of a Service Learning designation
- Evaluation form
- Application form for SL designation

EPC Chair will submit a process for the acceptance of the SL designation

**No motion required. Further information to be submitted at future EPC meeting.
Motion to Table approved**

III. New Business

- A. School and Society (Service Learning LC); EDUC 450 & EDUC Lxx(; Schroeder & An)
Motion to Approve: Rick Jaeschke Seconded: Louie Bertenshaw
All Approved
- B. Piano History (MUSC 106) w/ PA: (Elfline)
Motion to Approve: Patrick Crawford Seconded: Benjamin Zimmerman
All Approved
- C. CHURCH MUSIC IN COMMUNITY LC: MUSC 405 and COMM 384 (Pfautz & Hay)
Motion to Approve: Louie Bertenshaw Seconded: Taddy Kalas
All Approved
- D. LSFY 102: From the Hebrew Bible to Plato (L. Wolf)
Motion to Approve: Taddy Kalas Seconded: Louie Bertenshaw
All Approved
- E. LSFY 102: Noble Charms to Merchant Tears (Nagase)
Discussion: To indicate the word "From" in the short title to read "*From Noble Charms to Merchant Tears*"
Motion to Approve: Taddy Kalas Seconded: Patrick Crawford
All Approved
- F. LSFY 102: FROM GILGAMESH TO KATRINA (BERTRAM)
Motion to Approve: Catherine McDermott Seconded: Louie Bertenshaw
All Approved
- G. LSFY 102: From Popes to Pop: Art of the Western World (Morse)
Motion to Approve: Karalyn Jevaney Seconded: Patrick Crawford
All Approved

Motion to adjourn meeting 5:00 p.m.: Taddy Kalas seconded: Douglas Parvin
Motion to adjourn approved

**Next EPC Meeting September 14, 2010
4:30 p.m. Hellstedt**